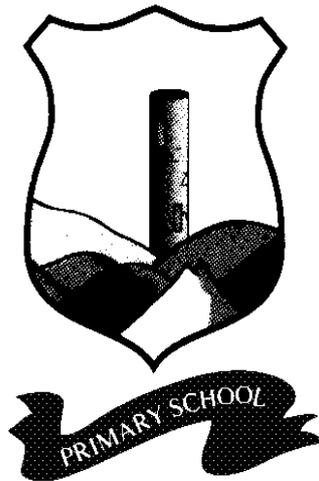


St. Joseph's

Carryduff



Children Protection and Safeguarding

A Guide for Parents

Child Protection

One way in which we seek to protect our pupils is by helping them learn about the risks of possible abuse, helping them to recognise unwelcome behaviour in others and acquire the confidence and skills they need to keep themselves safe.

All our staff and regular volunteers have been subject to appropriate background checks. The staff have also adopted a Code of Practice which governs our behaviour towards pupils.

The purpose of the following procedures on Child Protection is to protect our pupils by ensuring that everyone who works in our school, teachers, non-teaching staff and volunteers have clear guidance on the action which is required where abuse or neglect of a child is suspected. The overriding concern of all caring adults must be the care, welfare and safety of the child, and the welfare of each child is our paramount consideration. It is consistent with the aims and objectives of Catholic Education that all teachers have a duty to help protect children from abuse or the risk of abuse.

The problem of child abuse will not be ignored by anyone who works in our school and we know that some forms of child abuse are also a criminal offence.

In St Joseph's Primary School:

- **we will alert all staff to the signs of possible abuse**
- **when child abuse is suspected, it is the responsibility of the member of staff who is aware of the circumstances or suspected circumstances, to notify the Designated Teacher**
- **the Designated Teacher will ensure that the appropriate reporting and recording procedures are set in motion as quickly as possible**
- **where the school has been made aware that there are incidents of domestic abuse in the home, we will make a referral to Social Services**
- **any clarification should be done carefully and sensitively – it is not the responsibility of school staff to undertake any investigations or to make extensive enquiries of family members or carers**
- **ancillary staff should report any suspicions or concerns to the Designated Teacher**

- **parents will be notified about procedures on a regular basis**
- **children will be advised what to do in school if they have any concerns about such matters**
- **at all times we will strive to protect children, while respecting the rights of parents, families, carers and members of staff**

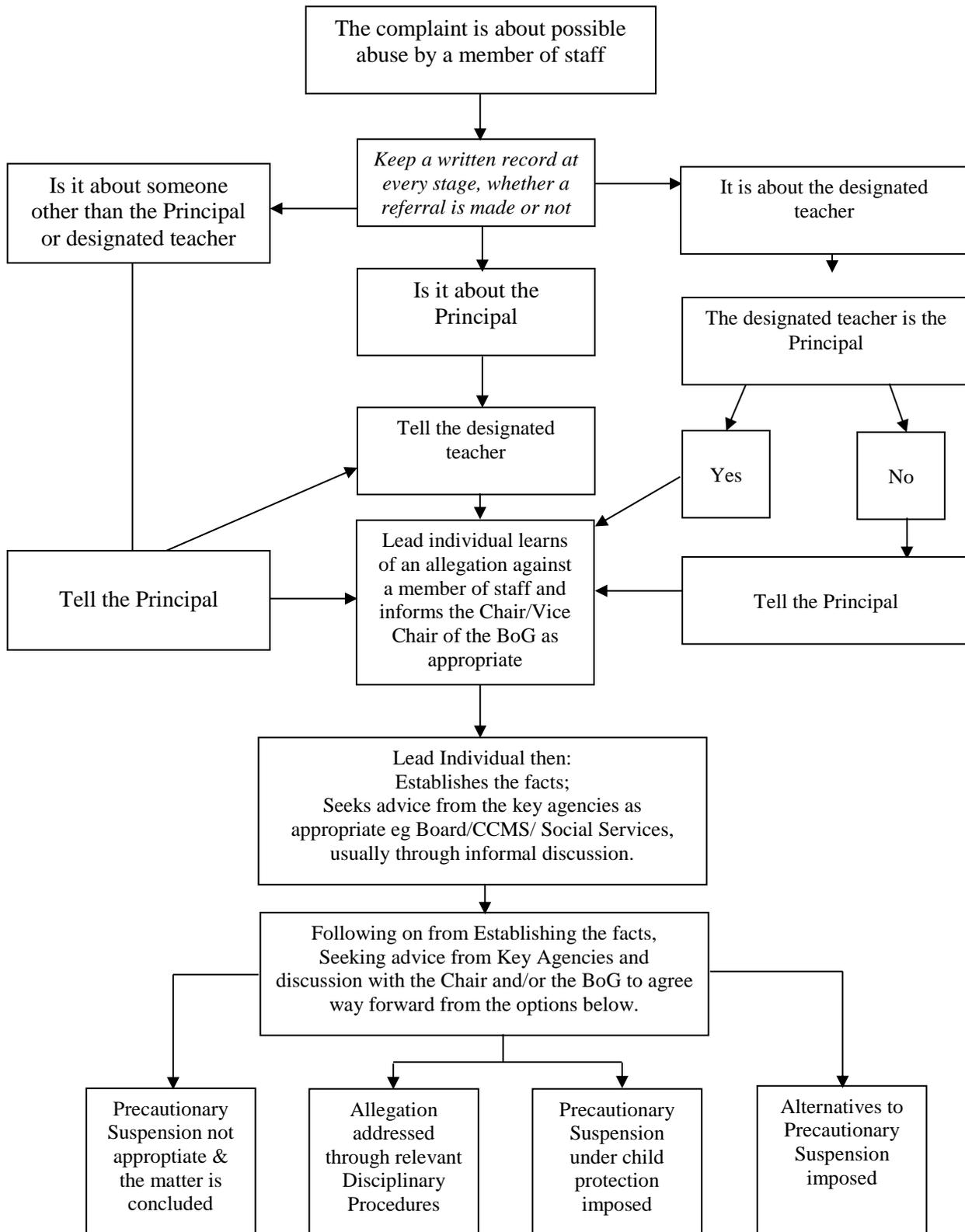
The Designated Teacher for Child protection is Mrs Brownlee and the Deputy Designated Teachers are Mrs Early and Mrs Downard. Mr Donnelly will act as Designated Teacher if these staff members are unavailable.

Identifying Abuse:

All school staff, teaching and non-teaching are aware of their legal responsibility to inform the Designated Teacher of any suspicion they may have regarding abuse of a child.

Figure 2

Procedure if a complaint has been made about possible abuse by a member of the school's staff



Confidentiality

Our staff appreciate that in the interests of a child's welfare we may need to share information particularly with other professionals, and that we are legally obliged to share information if we suspect physical or sexual abuse.

However, the right to confidentiality for parents, carers, teachers and children will be respected and information will only be shared to protect the child.

No promise of confidentiality can or should be made to a child or anyone else giving information about abuse.

Voluntary action within the school

All volunteers, coaches and tutors who work in the school will be required to undergo an Enhanced Disclosure Check.

How a parent can make a complaint

I have a concern about my/a child's safety



I can talk to the class/form teacher



If I am still concerned, I can talk to the Designated Teacher for child protection (Mrs Brownlee) or the Deputy Designated Teachers (Mrs Early/Mrs Downard)



If I am still concerned, I can talk to the Principal



If I am still concerned, I can talk/write to the Chairman of the Board of Governors



*At any time, I can talk to the social worker or the Police
Gateway Services: 028 90507000
PSNI: 101*